



## 2024 Preservation Awards Nomination Prep Document

*Each year, Preservation Massachusetts celebrates the individuals and organizations that have made significant contributions to preserving the Commonwealth's historic resources. Preservation Massachusetts will select the 2024 award recipients from nominations received by the **February 29 deadline**.*

The online Nomination Portal utilizes **Airtable** as a submission platform. Once you begin the form, you cannot “save” your progress, so we have developed this prep document to assist in organizing your nomination information in advance. We recommend you prepare your answers in this document and “cut and paste” into the online Nomination Portal.

If you are unable to use the Nomination Portal, please email [jroper@preservationmass.org](mailto:jroper@preservationmass.org) and we will assist you.

Nominees for the 2024 Awards must meet all of the following requirements:

- located in the Commonwealth of Massachusetts (for people or organizations, must have a demonstrated history of work in MA);
- completed and currently in service (or completed within the past five [5] years); and
- submitted with a complete application. Incomplete or late nominations may not be considered.

### **AWARD CATEGORIES**

**The Paul & Niki Tsongas Award (Project/People):** *Recognizing those that have displayed the highest level of commitment to historic preservation in the Commonwealth. **Criteria:***

- Groundbreaking project in terms of scale, difficulty, impact, and significance to preservation in the community, state, northeast region, etc.
- A model of preservation practice, technique, application, and partnership
- Creates and enhances opportunities for the community beyond the rehabilitation of an historic building
- Embodies the ideals, dedication, and belief in community-based preservation exemplified by both Senator and Congresswoman Tsongas

**The Mayor Thomas M. Menino Legacy Award (Project):** *Recognizing preservation projects that are transformative, catalytic, embrace the community, create partnerships, and revitalize the best of the past to make something good for the future. **Criteria:***

- Accelerates change in the community, in terms of investment and future potential
- Creates partnerships and involves the community
- Embodies the ideals of community, preservation, and belief that Mayor Menino exemplified

**The Frederick Law Olmsted Award (Project):** *Recognizing dedication to the promotion of our cultural landscapes. **Criteria:***

- Preservation/restoration of an important open space, park, natural resource, landscape, or landscape component of a larger project
- Planning and advocacy efforts on behalf of historic landscape preservation

**The Robert K. Kuehn, Jr. Award (Project):** *Recognizing projects that meld collaborative partnerships with creative and cutting-edge ideas for the rehabilitation and active reuse of historic buildings. **Criteria:***

- Involves unique and creative partnerships
- Includes green and sustainable elements, practices, or other innovative technologies

**The Charles W. Eliot Award (People/Organization):** *Recognizing organizations with exceptional vision and excellence in planning for preservation. **Criteria:***

- Advances limits of how preservation is perceived, practiced, and implemented
- Leads in promoting, educating, and expanding the narrative of preservation

**The People's Preservation Choice:** A public vote to select the favorite successful restoration and rehabilitation project. The winner will be announced at the Awards Dinner on May 8. Projects nominated for other awards may also be considered for the People's Preservation Choice (PPC). **You must opt in to be considered for this award, and you must complete the additional PPC project summary.** This is how we will promote your project on our voting site.

**Criteria:**

- Successful restoration and rehabilitation of a local, state, or nationally significant historic building in Massachusetts
- Project resulted in increased and broadened awareness/appreciation for preservation within the community.

**2023 Preservation Awards Nomination Questions:** \* indicates a required question

1. Nominee Name\* - *The name of the project or person/organization you are nominating. This is how we will refer to the awardee.*
2. Nominator Name\*
3. Nominator Mailing Address (Street, City, State, Zip)\*
4. Nominator Email\*
5. Nominator Phone Number\*
6. Connection to Nominee\* - *owner, consultant, architect, commission member, staff, etc.*

7. Nominee Address (Street, City, State, Zip)\*

8. Nominee/Project Contact Email\* *For the project's main contact (e.g. owner, developer, etc.). This person will become the main contact if selected for an award.*

9. Project Contact Address (Street, City, State, Zip) *Only if nominating a project*

10. Nominee Website

11. Project Team List

*If nominating a project, provide a complete list of the entire project team, their roles, and contact information (e.g. owner, architect, contractor, preservation consultant, funders and financial consultants, specialized preservation/conservation trades, engineers, landscape, environmental consultants, partner organizations, local/state agencies, etc.).*

*Include as many as you wish – we will incorporate this list into our final awards and want to ensure your team knows about the nomination and possible selection as an awardee.*

12. Nomination Sales-Pitch\*

*Provide a one-page overview on your nominee and why it deserves a preservation award. Include interesting historic and current facts and major highlights, impacts, and contributions that the nominee has had on preservation in the community. Be enthusiastic and inspiring! Specific details about their work will be covered later in the nomination.*

13. Award Categories\*

*Indicate all award category(-ies) where you wish to be considered. Refer to the award descriptions and criteria provided at the beginning of this prep document.*

***To be considered for the 2024 People's Preservation Choice Award, you must select that option and provide the additional PPC narrative.***

- The Paul & Niki Tsongas Award
- The Mayor Thomas M. Menino Legacy Award
- The Frederick Law Olmsted Award
- The Robert H. Kuehn, Jr. Award
- The Charles W. Eliot Award
- The People's Preservation Choice Award

14. Are you nominating a project or a person/organization?

- Person – Skip to question #31
- Project – Continue to question #15

## **Project Nomination Information**

15. Project: Building Historic & Current Name. *Provide the historic name (if any) of the building or site and a current name (if different)*

16. Construction Date(s). *Provide original construction date and any dates of significant alterations/additions*

17. Historic Architect, Contractors, Engineers, etc.  
*Provide names of the original designers and builders associated with the building/project/site (if known).*

18. Original Use. *Cite any notable or major changes in use over time.*

19. Historic Designations

- National Register of Historic Places
- Local Historic District
- National Register District
- Local Landmark
- National Historic Landmark
- Historic Landscape
- Other Designations (please describe in next question)

20. Historic Designation Documents. *You may upload copies of NR Nominations or other historic documentation.*

21. Current/New Use for Building. *If housing, provide number of units created. If mixed use, provide uses and tenants if possible.*

22. Project Start and Completion Dates

23. Total Project Development Costs. *You can request that this be kept confidential.*

24. Project Funding. *List types of funding programs the project utilized (e.g., state/federal credits, CPA, grants, fundraising, etc.)*

25. Other Improvements & Benefits *(e.g., improvements related to the project, landscaping, park space, community improvements, etc.)*

26. How many additional preservation projects has the project proponent/team completed? Will they continue to do similar projects in the future?

27. Economic Impact. *What was the economic impact of the project (e.g. jobs created, tax benefits) in the community?*

28. Community and Partnership. *Describe the community and social benefits of the project and whether it is expected to inspire further investment/preservation work in the community? Who were the partners who helped make this project possible and how were these relationships important to the building/site, community, and project team.*

29. Were there any new technologies or sustainability/green practices utilized in this project?

-If no, skip to question #33

-If yes, proceed to question #30

30. Describe the sustainability goals of the project. Include any green programs or new, emerging technologies that were used and describe how the project educates on the environmental benefits of preservation. Skip ahead to question #33 to continue with your project nomination.

### **People/Organizational Expertise & Work**

31. Please select the nominee's areas of expertise or involvement with preservation from the following list. You will have the opportunity to add more areas not listed below.

- Leadership - Non-Profit/Advocacy/Grassroots Work
- Leadership - Public/Elected Office or Role
- Leadership - Private Business
- Advocacy
- Education
- Public Policy/Legislative Work
- Consultation
- Real Estate/Development
- Finance or Funding (Project or Program)
- Economic & Community Development
- Legal Expertise
- Construction
- Engineering
- Architecture & Design
- Craftsmanship & Materials Conservation
- Cultural Heritage
- Landscape Architecture/Preservation/Conservation
- Stewardship
- Archaeology

32. Are there other areas of preservation in which the nominee has excelled that are not listed above? If so, please list them.

### 33. Narrative Description\*

*Attach a description of why your nominee is deserving of a Preservation Award. Narratives should be no longer than four (4) pages and should address specific award criteria while also answering the following:*

- *How does the nominee help positively define preservation?*
- *How does the nominee broaden the understanding, appreciation, and use of preservation?*
- *How is the nominee an inspiration to others, both in the preservation field and beyond?*
- *Share any unique or interesting characteristics about the nominee.*
- *Why do you believe the nominee is deserving of a preservation award?*

**Helpful Hints:** *Be engaging and enthusiastic! Overly technical narratives can be informative but may not be as compelling. Try to find a good balance between the two. The information you provide here and in your Nomination Sales Pitch will be the basis for how your nominee's story will be told if selected for an award.*

### 34. Additional Support Documentation

*Attach any additional supporting documents for your nomination. Letters of support can be attached as PDFs.*

### 35. People's Preservation Choice (PPC) Narrative

*To be considered for the PPC, attach a 500-700 word description of the nominee that will be shared on our voting site. This is where you make your case to the public and share your story. Describe how the project/person/company defines preservation in the community or the Commonwealth, as well as other interesting facts about why YOUR nominee should be selected as 2024 PPC Winner. Be persuasive, inspiring, and enthusiastic!*

### 36. Photographs & Video\*

*Attach at least 20-25 high-resolution JPEGs of the nominee. For project nominations, include before & after photos, historic photos, images of the building being utilized, major milestones, etc. These images will be used for video and promotion, so please provide quality images. For people/organization nominations, show the nominee at work or the results of their efforts. You may also submit short video clips. If the files are too large, email [jroper@preservationmass.org](mailto:jroper@preservationmass.org) to arrange file transfer. Please do not submit PDFs of multiple images. Photo keys are helpful as well as photo credits.*

To submit your nomination, click the submit button. A member of PM's staff will confirm receipt of your nomination within 3 business days. Thank you for your patience.

**Questions?** [jroper@preservationmass.org](mailto:jroper@preservationmass.org)