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April 30, 2023

Contact  
Company  
Address  
City, State, Zip

RE: Massachusetts Historic Rehabilitation Tax Credit Project Support Letters

Greetings:

There have been internal Preservation Massachusetts policy changes effective in 2023 regarding support letters required for state historic tax credit applications. I would like to first, thank you for investing in the Commonwealth's historic buildings, and second, introduce our organization, and let you know what we do to assist in your project in receiving tax credits.

Preservation Massachusetts, Inc. (PM) is the statewide non-profit historic preservation organization dedicated to preserving the Commonwealth's historic and cultural heritage. We are an advocacy and education organization that works with individuals, organizations, and businesses to revitalize communities, historic buildings, and landscapes through preservation. Through this work, we make a real economic impact, create jobs, and invest in existing resources to enhance our collective quality of life.

In 2003, PM was instrumental in drafting, lobbying for, and passing the Massachusetts Historic Rehabilitation Tax Credit ("MHRTC") legislation. Since 2004, we have led legislative efforts to sustain and grow this important program. The work of PM's legislative agents to increase the annual credit cap have taken it from \$10 million to now \$55 million and have extended the program sunset date until 2027. PM continues to actively work to increase the credit program, in terms of funds and impact to ensure it continues to exist as a critical source of support for your projects and investment.

As part of the MHRTC application process, a Support Letter from PM is required by the Massachusetts Historical Commission for every application round. Currently, there are three funding rounds per year. These Support Letters require PM undertake a project review in order to prepare and submit letters. Prior to issuing these letters, we require you or your consultant to complete a "New Letter Request Form" or for repeat requests, a "Reapplication Request Form." This form is located on our website

([www.preservationmass.org](http://www.preservationmass.org)) under the “Advocacy” tab, then under the “Historic Tax Credits” tab.

For nearly twenty years, PM has supplied Support Letters at no cost. However, PM can no longer bear the staff costs for project reviews and preparing project support letters.

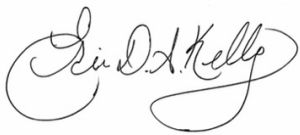
Effective in 2023 and beginning in the August 2023 funding round, we ask that every organization or developer/owner/sponsor requesting letters join PM as a member of the organization. We request a minimum annual membership at the \$1,000 level. Your membership will assist PM’s continued efforts to advocate for the MHRTC program, the federal historic investment tax credit, and other preservation initiatives and programs across the Commonwealth.

As a non-profit, PM’s work is funded entirely by memberships, fundraising, and grants. We receive no state or federal funding for any of our programs or services, and our work with the MHRTC program and bridging the gap between preservation, development, housing, and community revitalization has become a critical step in this process.

To sign up for your membership visit [www.preservationmass.org/corporate-membership](http://www.preservationmass.org/corporate-membership). Here you will also see membership benefits and how your dollars directly impact PM’s work on HTC advocacy statewide and more.

Thank you for your important work and for utilizing the MHRTC program and we look forward to you joining PM as a member.

Sincerely,

A handwritten signature in cursive script, reading "Erin D. A. Kelly". The signature is written in dark ink and is positioned to the left of a vertical line.

Erin D. A. Kelly  
President & Executive Director