



**Massachusetts Historic Rehabilitation Tax Credit
Letter Request Form
RE-APPLICATION**

This form expedites the process for those seeking updated letters of support from Preservation Massachusetts for projects that have previously applied for MHRTCs. This information also helps us track the number and type of projects applying for MHRTCs.

To ensure your application support letter is ready before the deadline (Jan 15, Apr 30, Aug 31), this completed form must be submitted at least TWO WEEKS in advance of the date you need the letter. Requests received after that cannot be guaranteed before the deadline. Use additional sheets if necessary.

1. Requestor Contact Information

- Name: _____
- Firm: _____
- Email: _____

2. Developer Contact Information

- Name: _____
- Company: _____
- Address: _____
- Email: _____
- Phone: _____

3. MHRTC Project

- Project Name: _____
- Project Address: _____

4. Last MHRTC Round applied for: _____

5. Local Historical Commission Support? Yes No

5. Describe any significant changes to the project since the last MHRTC application round.

(e.g., change in housing unit number, use, project proponent, or other details that need to be reflected in the letter. If changes are significant, we may contact you for more details.)

SUBMISSION INSTRUCTIONS

Email completed form with images/documentation to the contact below. If the email (with attachments) is 5MB or larger, please send via Dropbox or equivalent. All letters will be emailed to the requestor directly. No letters will be sent to MHC.

Erin Kelly, ekelly@preservationmass.org

Questions? Call 617-723-3383 x.102